

Terms and Conditions of Participation in the Interpretation Courses Litomyšl 2025

The Interpretation Courses Litomyšl 2025 (hereinafter referred to as the “Interpretation Courses”) will take place from Monday, July 7, 2025, to Friday, July 18, 2025. The first day includes afternoon arrival, registration, and an evening introduction of lecturers, while the last day is reserved only for morning departure. The total duration of the courses is 11 days.



Organizer: Česká hudební společnost – Spolek přátel krásných umění, z. s. (Czech Music Society – Association of Friends of Fine Arts) (hereinafter referred to as the “Organizer”)

Company ID: 27044122

Address: Archeologická 1884/2, Stodůlky, 155 00 Prague 5

Organizer's bank account: 0146413369/0800

IBAN: CZ87 0800 0000 0001 4641 3369

BIC/SWIFT: GIBACZPX

Bank Address: Ceska sporitelna, a.s., Praha 4, Olbrachtova 1929/62, 140 00

E-mail: kurzylitomysl@gmail.com

Contact person: Alzbeta Novotná, tel.: +420 775 230 695

I. General Conditions of Participation

1. Rules for Payment of the Course Fee

By submitting an electronic application via www.kurzylitomysl.cz, the participant confirms their agreement to abide by these Terms and Conditions of Participation in the Interpretation Courses Litomyšl 2025.

The participant is obliged to pay the course fee and, if applicable, any accommodation and meal fees within 10 days of confirmation of the application by the organizer. The final deadline for payment of the full course fee, including accommodation and meal fees, is May 1, 2025.

Payment must be made to the Organizer's account no. 0146413369/0800. The course fee is payable only after official confirmation of participation by the Organizer and is non-refundable.

The accommodation and meal fees are refundable only in justified exceptional cases, and only if the refund is requested by June 30, 2025.

2. Payment by Invoice

Participants who wish to pay the course fee via invoice (e.g., if the fee is covered by their employer) must indicate this when completing the electronic application form.

When requesting an invoice, it is necessary to:

- Provide the participant's name for whom the payment is made, both in the invoice text and in the payment note.
- Submit the payer's exact billing details, including the Company Identification Number (IČO) if the payer is a legal entity.

Requests for invoice payments will not be accepted after April 30, 2025.

3. Participation is at the Participant's Own Risk

The participant attends the Interpretation Courses at their own risk and responsibility.

4. Liability of the Organizer

The Organizer is not responsible for any injury or damage to property incurred by the participant throughout the entire duration of the courses.

5. Mandatory Full Attendance

Participation in the entire duration of the Interpretation Courses (11 days) is mandatory.

If the participant cannot attend all 11 days, they must inform the organizers in advance and obtain the lecturer's consent. Lecturer approval is required to adjust the schedule so that the participant can complete all 4 lessons without disrupting the schedules of other students.

6. Participants Under 18 Years of Age

If the participant has not reached the age of 18 by July 7, 2025, they must meet the following conditions:

a) For participants aged 15–17:

- Written consent from a parent, legal guardian, or other authorized representative for participation in the courses.
- Written consent from the legal guardian for the provision of medical services.
- Both required documents are available for download at www.kurzylitomysl.cz and must be submitted to the organizers upon registration.

b) For participants under 15 years of age:

- A parent or legal guardian must accompany the participant for the entire duration of the courses.
- If the parent or legal guardian cannot accompany the participant, a written power of attorney must be provided, confirming that another responsible adult will assume responsibility for the participant. This document must be signed by the legal guardian and submitted to the organizers upon registration.

7. Minimum Age Requirement

The minimum age for active participation in the courses is 6 years. Younger participants may be registered only with the written approval of a designated course instructor, which must be provided at the time of application.

8. Participant's Conduct

The participant must follow the instructions of the Organizer, lecturers, and accommodation provider.

The participant must behave respectfully in public and toward other course participants and must not endanger their own or others' safety or the reputation of the Interpretation Courses.

9. Course Cancellation Due to Low Enrollment

The Organizer reserves the right to cancel an individual class due to low student enrollment.

In such cases, participants will be offered an alternative lesson with another available instructor, or their course, accommodation, and meal fees will be refunded.

10. Expulsion of a Participant

The Organizer reserves the right to expel a participant for serious violations of these Terms and Conditions, failure to follow the Organizer's instructions, or endangering their own or others' safety.

If a participant is expelled, the course fee is non-refundable.

Fees for unused accommodation and meals will be refunded within 10 days.

11. Acknowledgment of Terms and Conditions

By signing the attendance list upon arrival, the participant confirms that they have been duly informed about and understand these Terms and Conditions.

12. Consent to Personal Data Processing

By submitting the electronic application and signing the attendance list, the participant (or their legal guardian) confirms their agreement to the processing of personal data.

The Consent to Personal Data Processing document is available at www.kurzylitomysl.cz, is sent to the participant by email along with confirmation of participation and is also available in printed form upon registration.

II. Arrival and Registration

- Participants are responsible for their own travel expenses. Address: Domov mládeže VOSP a SPgS, Strakovská 1071, 570 01 Litomyšl.
- Registration and check-in will take place on July 7, 2025, from 3:00 PM to 6:00 PM at the "Domov mládeže" foyer.
- Participants under 18 must submit the required documents (legal guardian consent, power of attorney if applicable).

III. Accommodation and Meals

- Accommodation is provided based on the request submitted in the online application (by April 30, 2025).
- Participants must comply with accommodation rules.
- Cellists and double bassists must bring floor protectors for their instruments.
- Participants must leave their room in the same condition as upon arrival.

IV. Cancellation Policy

- Course fees are non-refundable.
- Accommodation and meal fees are refundable only in justified cases, if the cancellation is submitted by June 30, 2025.
- Valid reasons for refunds include:
- Sudden medical issues, documented by a doctor's certificate.
- Other serious circumstances, supported by relevant documentation.

V. Communication During the Courses

WhatsApp Group:

- A WhatsApp group "Kurzy Litomyšl 2025" will be created for communication.
- Participants agree to be added to the group.
- The group will be deleted by the end of 2025.

Alternative Communication:

- Participants without WhatsApp will receive important updates via SMS.

In case of any discrepancies or disputes, the Czech version of this document shall prevail.

PERSONAL DATA PROTECTION

Controller of Personal Data: Česká hudební společnost – Spolek přátel krásných umění, z.s. (Czech Music Society – Association of Friends of Fine Arts, z.s.)

Registered Office: Archeologická 1884/2, Stodůlky, 155 00 Prague 5

Company ID: 270 44 122

Registered in the Association Register at the Municipal Court in Prague, Section L, Insert 17061

The Controller processes personal data in accordance with **Act No. 110/2019 Coll. on the Processing of Personal Data**, as amended, and **Regulation (EU) 2016/679** on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation, "GDPR").

Scope of Processed Personal Data:

The following personal data will be processed:

Title, name, and surname, Date of birth, Address of residence, E-mail address, Telephone number, Data provided in the application form (and its attachments), Photographs, audio, and video recordings taken during rehearsals and concerts in Litomyšl and other locations as part of the event *Interpretační kurzy Litomyšl 2025* (hereinafter referred to as "Interpretation Courses").

Purpose of Personal Data Processing:

Personal data is processed for the following purposes:

- Registration and processing of applications, informing applicants about the application review process, acceptance decisions
- Organization and implementation of the Interpretation Courses and related concerts
- Promotional activities of the Controller and the co-organizer

Recipients of Personal Data:

Personal data may be shared with the following entities:

- **Czech Music Society – Association of Friends of Fine Arts, z.s.**
- **Co-organizer of the event Music Spires, z.s.**
- **Lecturers of the Interpretation Courses**
- **The public** (data may be published on websites, in final reports, press releases, annual reports, bulletin boards, printed materials of the Controller or the co-organizer, and in other media).

Consent to Third-Party Data Processing:

The participant of the Interpretation Courses declares that if they provide the Controller with personal data of third parties in connection with the application, they have obtained explicit prior consent from these third parties for the provision of their personal data to the Controller and its subsequent processing for the purposes stated above.

Rights of Data Subjects:

Each data subject has the right to:

- Object to the processing of their personal data for the above purposes, in which case the Controller will cease processing their data
- Request access to their personal data, its correction, or deletion, or request a restriction of processing
- Request the portability of their personal data to another controller
- Withdraw their consent to the processing of personal data at any time (withdrawal does not affect the lawfulness of processing based on consent given before withdrawal)
- Lodge a complaint with the **Office for Personal Data Protection** if they believe the Controller is processing personal data in violation of GDPR

These rights can be exercised by contacting the Controller at kurzylitomysl@gmail.com.

Additional Terms of Personal Data Processing:

- The participant's personal data will be processed based on their **freely given consent** under the above conditions.
- Providing personal data is necessary for participation in the Interpretation Courses organized by the Controller and *Music Spires, z.s.* Without this data, participation would not be possible.
- Personal data **will not** be transferred to third countries, international organizations, or any recipients other than those listed above.
- The processing of personal data **will not** involve automated decision-making or profiling.
- The participant grants consent for the processing of their personal data to the Controller for a period of **five (5) years**.

In case of any discrepancies or disputes, the Czech version of this document shall prevail.